

1. The first thing I did was to go to the  
 office and see what was going on.  
 I found everything in a state of confusion.  
 The books were all mixed up and  
 the papers were scattered all over the  
 place. I had to spend a great deal of  
 time in getting things straightened out.  
 I had to go to the bank and see  
 what was going on there. I found  
 that the money was all gone and  
 that the bank was in a state of  
 confusion. I had to go to the  
 office and see what was going on.  
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